



Step 3—Shop

Sponsoring Group:

Volunteer Name:

Get your funds organized from step 2 and fill in the sheet below. Get the shopping list from WCK and get the items. If you've received checks in your funding drive, Please give them to WCK with this form. You may need to get a reimbursement from WCK as part of the process, if your shopping trip costs more than your cash raised. Please keep all your receipts.

Total Cash Raised	
Total Checks	
Grand Total	

Amount Spent on Food	
Minus Total Cash Raised	
Amount to be reimbursed	

Checks should be made out to the Warwick Community Kitchen. Warwick Community Kitchen is a ministry of Vision Community Church. Vision Community Church (www.visiblechurch.org), FEIN 20-3473639, NYS Exempt Organization EX -0243041, holds a 501(c)(3) determination letter from the Internal Revenue Service.